



FORWARD PLAN

FOR THE PERIOD: 6 AUGUST 2025 - 30 DECEMBER 2025

What is a Forward Plan?

The Forward Plan is a list of the key decisions, which are due to be taken, by the Cabinet, a Member of the Cabinet or a designated Officer in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulation 2012. It also gives notice of the decisions that are likely to be taken in private. These decisions need to be published on the Forward Plan at least 28 clear days before the decision is to be taken. The Plan is updated on an ad hoc basis, but at least once a month. It can be accessed on the Council website

www.darlington.gov.uk.

What is a Key Decision?

A key decision in the Council's constitution is defined as to:

1. result in the Borough Council incurring expenditure which is, or the making of savings which are, significant having regard to the budget for the service or function to which the decision relates; or
2. be significant in terms of its effects on communities living or working in an area comprising one or more wards in the Borough.

What are the reasons that a report can be held in private?

Whilst the majority of the Executive decisions listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some decisions to be considered that contains, for example, confidential, commercially or personal information.

The Forward Plan is a formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that some of the decisions listed in this Forward Plan will be held in private because the report will contain exempt information under Schedule 12A of the Local Government Act 1972 (set out below) and that the public interest in withholding the information outweighs the public interest in disclosing it.

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority

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5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:–
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Who takes Key Decisions?

Under the Council's constitution, key decisions are taken by Cabinet.

Are only Key Decisions listed in the Forward Plan?

The Council only has a statutory obligation to publish key decisions and decisions that are to be heard at a private meeting.

What does the Forward Plan tell me?

The Plan gives information about:

- What key decisions are coming up
- When those decisions are likely to be made
- Which decisions will be held in private
- Who will make those decisions
- The relevant Scrutiny Committee that the decision relates to
- What consultation will be undertaken
- Whether the decision will be a open or closed report (and the reason why) (public and press are not allowed to access closed reports and will not be able to stay in the Cabinet meeting when a closed report is being considered)
- Who you can contact for further information

How to make representations

Members of the public have a right to make representations to the Council, including whether they think that any items we are proposing to consider in private should be dealt with in public. The Council will consider any representations before a decision is taken.

Anyone who wishes to make representations to the decision maker about a particular matter should do so in writing, at least a week before it is due to be considered, either by letter or email to Lynne Wood using the contact details set out below.

How and who do I contact?

Each entry in the Plan indicates the names of all the relevant people to contact about that particular item.

DARLINGTON BOROUGH COUNCIL FORWARD PLAN

For general information about the decision-making process and for copies of any documents outlined in the Forward Plan please contact Olivia Hugill, Democratic Officer, Democratic Services, Resources and Governance, Town Hall, Feethams, Darlington, DL1 5QT. Tel: 01325 405363. Email: olivia.hugill@darlington.gov.uk.

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**DARLINGTON BOROUGH COUNCIL
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Title

Annual Review of the Investment Fund

Brief Description

To provide an update on the schemes and projects agreed by Cabinet to be being funded from the £50m investment fund.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

9 Sep 2025

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Rebecca Willoughby, PA Manager

Rebecca.Willoughby@darlington.gov.uk

Department

Resources and Governance

Wards Affected

All Wards

Consultation Process

N/A

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Blue Badge Application Procedures

Brief Description

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

9 Sep 2025

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Adults Portfolio

Contact Officer/Report Author

Assistant Director Adults Services

Department

People

Wards Affected

All Wards

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Climate Change and Nature Restoration Strategy

Brief Description

Following the recent motion declaring a nature restoration emergency and combining it with the climate change declaration, this strategy sets out how the principles by which the Council intends to deliver both targets

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

9 Sep 2025

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Economy Portfolio

Contact Officer/Report Author

Margaret Enstone, Sustainability and Climate Change Lead Officer
Margaret.Enstone@darlington.gov.uk

Department

Economy and Public Protection

Wards Affected

All Wards

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Complaints, Compliments and Comments Annual Reports 2023/24

Brief Description

To consider the annual complaints, compliments and comments annual reports for Adult Social Care, Children's Social Care, Corporate, Housing and Public Health.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

9 Sep 2025

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Rebecca Willoughby, PA Manager
Rebecca.Willoughby@darlington.gov.uk

Department

Resources and Governance

Wards Affected

All Wards

Consultation Process

N/A

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Complaints Made to Local Government Ombudsman

Brief Description

To provide Members with an update of the outcome of cases which have been determined by the Local Government, Social Care Ombudsman (LGSCO) and the Housing Ombudsman (HO).

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

9 Sep 2025

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Rebecca Willoughby, PA Manager
Rebecca.Willoughby@darlington.gov.uk

Department

Resources and Governance

Wards Affected

All Wards

Consultation Process

N/A

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Dolphin Centre Asset Management and Investment Opportunities

Brief Description

Update report on the Invest to Save Projects at the Dolphin Centre.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

9 Sep 2025

Council

2 Oct 2025

Relevant Scrutiny Committee

Health and Housing Scrutiny Committee

Relevant Cabinet Member(s)

Health and Housing Portfolio

Contact Officer/Report Author

Lucy Simms

Lucy.Simms@darlington.gov.uk

Department

Environment, Highways and Community Services

Wards Affected

Park East

Consultation Process

N/A

Document to be submitted

Report

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Project Position Statement and Capital Programme Monitoring - Quarter 1 2025/26

Brief Description

To provide a summary of the latest Capital resource and commitment position, to inform monitoring of the affordability and funding of the Council's capital programme.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

9 Sep 2025

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Rebecca Willoughby, PA Manager
Rebecca.Willoughby@darlington.gov.uk

Department

Resources and Governance

Wards Affected

All Wards

Consultation Process

N/A

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Regulatory Investigatory Powers Act (RIPA)

Brief Description

To inform and update Members about issues relevant to the use of the Regulation of Investigatory Powers Act 2000 and developments and recent developments.

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

9 Sep 2025

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Jim Langley, Principal Lawyer - Litigation
jim.langley@darlington.gov.uk

Department

Resources and Governance

Wards Affected

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Revenue Budget Monitoring 2025/26 - Quarter 1

Brief Description

To provide an up to date forecast of the revenue budget outturn as part of the Council's continuous financial management process.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

9 Sep 2025

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Rebecca Willoughby, PA Manager
Rebecca.Willoughby@darlington.gov.uk

Department

Resources and Governance

Wards Affected

All Wards

Consultation Process

N/A

Document to be submitted

Report

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Single Use Plastic Policy

Brief Description

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

9 Sep 2025

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Economy Portfolio

Contact Officer/Report Author

Margaret Enstone, Sustainability and Climate Change Lead Officer
Margaret.Enstone@darlington.gov.uk

Department

Economy and Public Protection

Wards Affected

All Wards

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Treasury Management Annual Report and Outturn Prudential Indicators 2024/2025

Brief Description

Report providing information on the regulation and management of the Council's borrowing, investments and cash-flow and requesting approval of the Prudential Indicators.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

9 Sep 2025

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Rebecca Willoughby, PA Manager
Rebecca.Willoughby@darlington.gov.uk

Department

Resources and Governance

Wards Affected

All Wards

Consultation Process

N/A

Document to be submitted

Report

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Use of Land at Faverdale (Former St Modwen Land) for Biodiversity Net Gain and Nutrient Neutrality Credits

Brief Description

See Cabinet approval to use employment land at Faverdale as Biodiversity Net Gain and Nutrient Credits for Council developments and for open market sale

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

9 Sep 2025

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio, Economy Portfolio

Contact Officer/Report Author

Department

Economy and Public Protection

Wards Affected

Brinkburn and Faverdale

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Community Asset Transfer Policy

Brief Description

New policy outlining principles, process, and criteria for transfer of Council-owned property to community-led organisations, enabling them to deliver services and activities that benefit the local area.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

7 Oct 2025

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Guy Metcalfe, Head of Service for Asset Management and Investment
Guy.Metcalfe@darlington.gov.uk

Department

Economy and Public Protection

Wards Affected

All Wards

Consultation Process

Document to be submitted

The Community Asset Transfer Policy

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Land at Ingenium Parc and Morton Palms - Development Proposal

Brief Description

Report seeking approval for feasibility fees to be incurred , to submit a planning application to bring forward land for development

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Part exempt

Decision Maker

Cabinet

Date of Decision

7 Oct 2025

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Economy Portfolio, Resources Portfolio

Contact Officer/Report Author

Guy Metcalfe, Head of Service for Asset Management and Investment
Guy.Metcalfe@darlington.gov.uk

Department

Economy and Public Protection

Wards Affected

Hurworth; Sadberge and Middleton St. George

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Procurement Plan Update

Brief Description

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

7 Oct 2025

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Stephen Foster, Principal Lawyer (Commercial) and Procurement Management
stephen.foster@darlington.gov.uk

Department

Resources and Governance

Wards Affected

All Wards

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Schedule of Transactions

Brief Description

To consider the terms negotiated by the Director on behalf of the Council to enable contractually binding contracts to be completed.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Decision Maker

Cabinet

Date of Decision

7 Oct 2025

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Lucy Simms

Lucy.Simms@darlington.gov.uk

Department

Environment, Highways and Community Services

Wards Affected

All Wards

Consultation Process

N/A

Document to be submitted

Report and Schedule of Transactions.

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Strategic Asset Plan

Brief Description

Public document setting out the Asset Management Strategy, Policy and Action Plan 2024-2029.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

7 Oct 2025

Relevant Scrutiny Committee

Economy and Resources Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Lucy Simms

Lucy.Simms@darlington.gov.uk

Department

Environment, Highways and Community Services

Wards Affected

All Wards

Consultation Process

N/A

Document to be submitted

Report and Asset Plan

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Project Position Statement and Capital Programme Monitoring - Quarter 2

Brief Description

To provide a summary of the latest Capital resource and commitment position, to inform monitoring of the affordability and funding of the Council's capital programme

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

4 Nov 2025

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Rebecca Willoughby, PA Manager
Rebecca.Willoughby@darlington.gov.uk

Department

Resources and Governance

Wards Affected

All Wards

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Revenue Budget Monitoring - Quarter 2

Brief Description

To provide a summary of the latest budget position

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

4 Nov 2025

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Rebecca Willoughby, PA Manager

Rebecca.Willoughby@darlington.gov.uk

Department

Resources and Governance

Wards Affected

All Wards

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Town Centre Regeneration

Brief Description

To consider entering into a development agreement

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

4 Nov 2025

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Economy Portfolio

Contact Officer/Report Author

Lucy Simms

Lucy.Simms@darlington.gov.uk

Department

Chief Executive and Economic Growth

Wards Affected

Park East

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Woodland Road Waiting Restrictions

Brief Description

To consider setting aside objections to proposed waiting restrictions on Woodland Road.

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

4 Nov 2025

Relevant Scrutiny Committee

Communities and Local Services Scrutiny Committee

Relevant Cabinet Member(s)

Local Services Portfolio

Contact Officer/Report Author

Lucy Simms

Lucy.Simms@darlington.gov.uk

Department

Environment, Highways and Community Services

Wards Affected

College; Pierremont

Consultation Process

N/A

Document to be submitted

Report

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Housing Services Tenancy Policy 2025-2030

Brief Description

To approve the Housing Services Tenancy Policy 2025/30.

Decision Type

Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

2 Dec 2025

Relevant Scrutiny Committee

Health and Housing Scrutiny Committee

Relevant Cabinet Member(s)

Health and Housing Portfolio

Contact Officer/Report Author

Gail Banyard, PA Manager

Gail.Banyard@darlington.gov.uk

Department

Resources and Governance

Wards Affected

All Wards

Consultation Process

Meetings and written correspondence with the Tenants Panel

Document to be submitted

Report and Housing Services Tenance Policy

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

Mid-Year Prudential Indicators and Treasury Management 2025/26

Brief Description

To consider the revised Treasury Management Strategy, Prudential Indicators and providing a half-yearly review of the Council's borrowing and investment activities

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

2 Dec 2025

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Rebecca Willoughby, PA Manager
Rebecca.Willoughby@darlington.gov.uk

Department

Resources and Governance

Wards Affected

All Wards

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**

Title

MTFP for consultation

Brief Description

Decision Type

Non-Key

Decision Status

For Determination

Urgent Decision

No

Anticipated Restriction

Open

Decision Maker

Cabinet

Date of Decision

2 Dec 2025

Relevant Scrutiny Committee

Relevant Cabinet Member(s)

Resources Portfolio

Contact Officer/Report Author

Rebecca Willoughby, PA Manager

Rebecca.Willoughby@darlington.gov.uk

Department

Resources and Governance

Wards Affected

All Wards

Consultation Process

Document to be submitted

**DARLINGTON BOROUGH COUNCIL
FORWARD PLAN**